I. INTRODUCTION

This policy acts as a guide for Univerisity Library staff and serves as a framework for collections development in government publications. The Government Publications Collections Policy will be revised as needed by the Collection Development Librarian and the Collections and Assessment Team (CAT) in consultation with the Subject Liaison Librarians. For information on the selection and withdrawal of materials, see the University of Regina Libray General Collections Policy.

II. General Collections

2.1 Core collections
These are defined as federal and provincial (Saskatchewan) publications that are comprehensively collected and fundamental to the collection. Below are examples of core types of publications. See Appendix 1 for a representative list of titles in the core collection.

2.1.1 Parliamentary publications (House of Commons, Senate, Saskatchewan Legislature)
- Debates
- Votes and Proceedings

2.1.2 Legislative publications (House of Commons, Senate, Saskatchewan Legislature)
- Statutes
- Bills

2.1.3 Other
- Royal Commissions
- Statistics

2.2 Selective Collections
These are defined as publications that are selectively acquired in response to research and teaching needs at the University of Regina. The University is a selective depository in the Government of Canada’s Depository Services Program (DSP). See Selection Procedures for Government Publications for procedures on making selective acquisitions of titles. The focus is on subject-specific federal and Saskatchewan publications; however, publications from other jurisdictions may also be acquired.

III. General Collection Considerations
In general:

3.1 Languages
The primary language for items collected is English. Items in other languages will be purchased only if of major significance to teaching or research, and not available in English.

3.2 Chronological periods
The emphasis is on recent publications; however, no chronological periods are excluded.
3.3 Publication date
The majority of acquisitions are of current or fairly recently-published materials. Older works that are especially important or of historical interest may be collected.

3.4 Geographic areas
No restrictions on geographic areas; however, the emphasis is on Canada, Saskatchewan and the Prairie Provinces.

3.5 Exclusions
Printed maps.

3.6 Formats
The library acquires materials in all formats (paper, electronic, microform, etc.), giving consideration to the appropriateness or usefulness of the format.

3.7 Subject coverage
All subjects are collected in response to research and teaching needs at the University.

3.8 Special considerations
Current and archived Canadian parliamentary and legislative publications that are identified in sec. 2.1 are cataloged using the Canadian federal and provincial government documents classification scheme (CODOC). CODOC was developed specifically for government publications and allows them to be shelved alphabetically by country or organization, then by level of government, and then by department, division and branch. Most foreign government parliamentary and legislative publications are cataloged using the Superintendent of Documents Classification (SuDocs). A majority of Canadian and foreign parliamentary and legislative materials are located in the mobile compact shelving that is located on the main floor of the University Library. Ask for assistance at the Library Help Desk with finding these materials and using the compact shelving. Titles published in the last ten years that discuss governments, policy, etc. are cataloged using the Library of Congress Classification System (LC) and are shelved with materials in the MAIN collection on floors 3 and 4. A help sheet for reading LC call numbers is available here. Additional information about government publications is available here.
Appendix 1: Core Titles in the Government Publications Collection

Below is a representative list of Core Titles in the Government Publications Collection.

Canada

- **Statistics Canada** (all statistical publications released by all Federal Government agencies)

- **Table of public statutes; Table of acts and responsible ministers** (Amalgamated with the main body of the *Table of Public Statutes*, it provides historical information on the acts comprising the consolidated statutes, including a chronological listing of amendments, repealed acts and year of enactment. It lists all the chapters of the 1985 revised statutes and amendments, as well as other public acts and amendments from 1907 to present.

- **Canada Supreme Court reports** (contains all decisions from the Supreme Court since 1876).

- **Canada Gazette. Part I** published weekly and serves as the official bulletin of the Government of Canada. Part I contains all formal public notices, official appointments, proposed regulations from the Government, as well as miscellaneous public notices from the private sector that are required to be published by a federal statute or by regulations

- **Canada Gazette. Part II** (official regulations)

- **Canada Gazette. Part III** (statutes of Canada)

- **House of Commons Debates: Official Report (Hansard)**

- **Debates of the Senate: Official Report (Hansard)**

- **Laws, etc. (Statutes of Canada, chapter separates)** (each publication has a unique title)

Saskatchewan

- **Regulations of Saskatchewan** (are made pursuant to the authority of statutes and passed for the purpose of carrying out provisions of those statutes)

- **Rules of court, office consolidation, Province of Saskatchewan : being the rules of practice and procedure of Her Majesty’s courts for Saskatchewan, together with the forms and tariffs prescribed thereby**

- **Saskatchewan Gazette** (published weekly in three parts; Part I, Saskatchewan gazette; Part II, Revised regulations of Saskatchewan (also issued separately as a loose-leaf service); and, Part III, Regulations of Saskatchewan)
- Statutes of Saskatchewan

- Tables of Saskatchewan (overview of the status of Acts and regulations including name, chapter number, dates of original enactment, amendments, and effective date. The Table of Regulations includes the Gazette publication date)

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